



# WORK ORDER

**DELIVERY DUE DATE:** 8/18/23

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**  
Address : M.H Del Pilar, Sto. Cristo, Tarlac City  
TIN : 405-183-384-000 Non-VAT  
Tel. No. : 0939-734-8707 / 0917-180-1555

Work Order No.: 2023-158  
Date : 08/03/2023  
JO No. : 2023-187  
Date : 07/12/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Ten (10)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FLOWER ARRANGEMENT SERVICES</b> Flower Arrangement for the Grand Launch of DOST-TSU Aslagan Technology Business Incubator 4pcs Flower Wreath with Stand (Malaysian Mums) 1pc Centerpiece (Malaysian Mums) *****	7,000.00	<u>7,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-300003  
ROA No.: 2023-08-0147  
CONFORME & RECEIVE COPY :

*[Signature]* 8/18/23

**E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**  
Firm/Dealer/Supplier/Contractor

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:

DR. GRACEN N. ROSETE  
Vice President for Administration  
Authorized Official