**Date:**

 **DESIGNATION OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **MEMO TO:** Name

 Designation

 Director, OGAD

 Conforme:

 \_\_\_\_\_

*OIC - OGAD*

 Noted:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Vice President, Administration*