



# REQUEST FOR QUOTATION (RFQ) No. 100-2025

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2025-02-078 (COA)	I.T. EQUIPMENT	76,300.00
Purpose: for office use. APP Supplemental 2024.		

Philgeps Posting: Active Date: 2/25/25 Closing Date: 2/28/25 Category: OFFICE EQUIPMENT Reference No.: 11804109

Interested suppliers are required to submit the following documents:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration              | <input checked="" type="checkbox"/> Omnibus Sworn Statement  |
|   | <input type="checkbox"/> Brochure, if applicable             |

TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 14 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered


Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 2/28/25 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
**ELENA MAY T. TEOFILO**  
 Head, Procurement Unit

**PRICE QUOTATION**

Date: 2/21/2025  
 RFQ No. 100-2025  
 PR No. 2025-02-078 (COA)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	set	<b>OFFICE DESKTOP COMPUTER, PC Assembly:</b> Pre-built by the manufacturer Processor: At least 10 cores and 16 threads or equivalent, Latest generation processor available on the market or higher, Max Turbo Frequency At least 4.6 GHz, at least 10 nm Process Size OS: Preloaded Genuine / Original Windows 11 Pro 64bit English (Original OS Recovery USB Kit by the Manufacturer Included). Memory: 2 x 8GB DDR4, Total of 16GB DDR4 Memory Storage: 512GB NVME SSD Graphics: Integrated Graphics Ports: at least 1 RJ-45 port 10/100/1000 Mbps (rear) at least 6 USB Ports (USB 2.0/3.0) Ports (front and rear) 1 Universal Audio Jack (front) 1 Line-out multifunction Line-in audio port (rear) with Display Output ports (rear) Display: atleast 24" Wide Screen Monitor with LED Back Light (same brand as system unit and compatible to the unit's primary display output port) Peripherals: Keyboard, Optical scroll mouse (must be same brand with system unit) Certifications: TCO Certified, EPEAT registered, Energy Star 8.0 Manufacturer ISO Certifications: ISO 9001, ISO 14001 Warranty: 4-5 years next business day on-site repair/warranty on all labor and parts by the manufacturer's authorized in-country/local technical support on desktop computer set. Support Services: Supplier/Manufacturer shall respond within 24 hours for Technical Assistance/Support which can provide response to technical issues via Telephone Call,	1		

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
 E-mail Address : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_

**PRICE QUOTATION**

Date: 2/21/2025  
 RFQ No. 100-2025  
 PR No. 2025-02-078 (COA)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
		Email or Site Visit upon verbal/written notification by the end-user agency, Supplier/Manufacturer should have an Authorized Service/Support Center nationwide Uninterrupted Power Supply Rated power in W: 650 W Rated power in VA: 1200 VA Input Connection Type: IEC 60320 C14 Output connection: 4 x universal, 1 x IEC 60320 C13 Battery type: Lead-acid battery Mounting support Floor Network frequency 50/60 Hz +/- 5 Hz auto-sensing Input voltage limits 140 to 300 V 230 V AC Output frequency 50/60 Hz +/- 1 Hz sync to mains UPS type Line interactive Wave type: Stepped approximation to a sinewave IP degree of protection: IP20 Battery voltage: 12 V Battery capacity 9.0 Ah Battery life 2 to 3 year(s) Surge energy rate 273: J Mercury free: Yes Warranty: 2 years Local Supplier Warranty on UPS			

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
 E-mail Address : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11804109  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** I.T. Equipment  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b>	100-2025	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment	<b>Date Published</b>	25/02/2025
<b>Approved Budget for the Contract:</b>	PHP 76,300.00	<b>Last Updated / Time</b>	24/02/2025 16:20 PM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	28/02/2025 13:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142  tsucanvassing@gmail.com		

**Description**

for office use

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	OFFICE DESKTOP COMPUTER	PC Assembly: Pre-built by the manufacturer Processor: At least 10 cores and 16 threads or equivalent, Latest generation processor available on the market or higher, Max Turbo Frequency At least 4.6 GHz, at least 10 nm Process Size OS: Preloaded Genu	1	Set	76,300.00

**Other Information**

The bidders must download the attached documents in the associated component section.

**Created by** Tutchie Panlilio  
**Date Created** 24/02/2025

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