



REQUEST FOR QUOTATION (RFQ) No. 591-2024

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-295 (COED)	LABOR AND MATERIALS: CATERING SERVICES	65,000.00
<i>Purpose: for the TSU 1st Teacher Education Forum 2024 on August 1, 2, 3, 2024.</i>		

Philgeps Posting: Active Date: 7/26/24 Closing Date: 7/24/24 Category: CATERING SERVICES Reference No.: 11 0711 95

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 3 calendar days from receipt of approved PO/NTP
- Bid Validity: 20 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1-2) and eligibility documents is not later than 7/24/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 7/19/2024
 RFQ No. 591-2024
 PR No. 2024-295 (COED)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	LABOR AND MATERIALS: CATERING SERVICES	1		
		Catering for the TSU 1st Teacher Education Forum 2024 on August 1, 2, 3, 2024 from 8:00 AM to 5:00PM at TSU Hotel.			
		MENU (BUFFET) August 1, 2024 200 pax AM Snacks (Clubhouse Sandwich and Drinks) 200 pax Lunch (Rice, Buttered Vegetables, Chicken Barbecue and Water) 200 pax PM Snacks (Baked Macaroni and Drinks) August 2, 2024 200 pax AM Snacks (Palabok and Drinks) 200 pax Lunch (Rice, Chopsuey, Porkchop and Water) 200 pax PM Snacks (Chicken Sandwich and Drinks) August 3, 2024 200 pax AM Snacks (Cheesy Pineapple Sandwich and Drinks) 200 pax Lunch (Rice, Sipo Egg, Chicken Teriyaki and Water) 200 pax PM Snacks (Chicken Lomi and Drinks) *OVERFLOWING COFFEE FOR 3 DAYS*			

Warranty _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
 Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11071195
Procuring Entity TARLAC STATE UNIVERSITY
Title Labor and Materials: Catering Services
Area of Delivery Tarlac

Solicitation Number: 591-2024 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Catering Services Approved Budget for the Contract: PHP 65,000.00 Delivery Period: 3 Day/s Client Agency:	Status	Pending
	Associated Components	3
	Bid Supplements	0
	Document Request List	0
	Date Published	20/07/2024
	Last Updated / Time	19/07/2024 16:11 PM
	Closing Date / Time	24/07/2024 13:00 PM
	Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Philippines 2300 63-045-6068142 tsucanvassing@gmail.com	

Description

for the TSU 1st Teacher Education Forum 2024 on August 1, 2, 3, 2024.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Catering	Catering for the TSU 1st Teacher Education Forum 2024 on August 1, 2, 3, 2024 from 8:00 AM to 5:00P at TSU Hotel.(please see the attached menu	1	Lot	65,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio
Date Created 19/07/2024

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