



# PURCHASE ORDER

**DELIVERY DUE DATE:** 9/29/23

Procurement Unit  
Telefax No.: 045-982-4630

Supplier : **NEW TARLAC NORTHERN MARKETING**  
Address : F. Tañedo St., Poblacion, Tarlac City  
Type of Business : Merchandising  
TIN No. : 044-072-420-000 VAT Reg.  
Tel. No. : (045)493-2293/0918-877-0788

PR No.: 2023-08-303  
PO No.: 2023-440  
Date: 9/12/2023  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: 15 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	unit	<b>CHAIR, Swivel Junior Executive Chair</b> ***** <i>Purpose: for office use</i>	1	2,480.00	<b><u>2,480.00</u></b>

(Total Amount in Words) Two Thousand Four Hundred Eighty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**

Vice President for Administration

Authorized Official

Conforme:

## **NEW TARLAC NORTHERN MARKETING**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU

**RECEIVED**  
Date: SEP 15 2023

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-102101-2023-09-0679  
Amount : ₱2480