



# PURCHASE ORDER

**DELIVERY DUE DATE:** 11/26/2020

Procurement Unit

Telephone.No.: 045-606-8142/606-8157

Supplier : **ELIZ'S GARMENTS**  
 Address : 4247-A Pascual Ave., Gate 3 San Sebastian Village, Tarlac City  
 Type of Business: Merchandising Business  
 TIN#: 177-228-554-000 VAT Reg.  
 Tel. No. : 0920-902-9100

PR No.: 2020-03-059  
 PO No.: 2020-370  
 Date: 10/15/2020  
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery: \_\_\_\_\_

Delivery Term: 30 Calendar Days  
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pc	<b>SOUVENIR POLO SHIRT (SHORT SLEEVES)</b> (as per sample) Lacoste (Honeycombed) color: White w/ TSU logo Color: Maroon and Golden Yellow for Collar and Cuff Sizes: S-70, M-100, L-75, XL-40, 2XL-10, 3XL-3, 4XL-2 ***** Purpose: APP-2020 1st Quarter (Souvenir/Token)	300	210.00	63,000.00

(Total Amount in Words) Sixty Three Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENARD T. MADRIAGA  
 VP, Admin. & Finance

Authorized Official

Conforme:

10/27/2020

**ELIZ'S GARMENTS**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



Funds Available:

**ELENA MAY T. TEOFILO**  
 Head, Budget Office

ALOBS No. : 02-209512-2020-10-0109

Amount : ₱ 63,000

10/27/2020