



PURCHASE ORDER

Procurement Unit
Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 4/18/22

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
Address : C. Santos St., Tarlac City
Type of Business : Merchandising
TIN No. : 000-540-804-000 VAT Reg.
Tel. No. : (045) 982-8558

PR No.: 2022-03-073
PO No.: 2022-164
Date: 4/5/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 10 calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	reams	PAPER , Multi-purpose, 70gsm, legal, 8.5 x 13	4	228.00	912.00
2	pcs	CERTIFICATE HOLDER , 8.5 x 11 , blue or black	100	93.00	9,300.00
4	packs	LAMINATING FILM , A4 size, 100pcs/pack, 125 micron ***** <i>Purpose: To be used in upcoming 6th trailblaze leadership congress</i>	2	740.00	1,480.00
					11,692.00

(Total Amount in Words) Eleven Thousand Six Hundred Ninety Two Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL
VP, Research & Extension Services
Authorized Official

Conforme:

[Signature] 4/8/22

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JANET A. YAUDET, CPA
RYAN R. RONQUILLO
OIC, Budget Office

ALOBS No. : 02-206441-2022-04-0529
Amount : ₱11,692-

at posted 4/8/2022