



# PURCHASE ORDER

**DELIVERY DUE DATE:** 7-6-23

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

Supplier : **IMM BRAKE CLUTCH & PARTS**  
Address : Romulo Blvd, Tarlac City, Tarlac  
Type of Business : Merchandising  
TIN No. : 105-362-023-000 VAT Reg.  
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2023-05-201  
PO No.: 2023-267  
Date: 06/14/2023  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: 20 calendar days  
Date of Delivery:      Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	liter	<b>ENGINE OIL, 5W-30 Mag 1</b> ***** <i>Purpose: for maintenance service of Adventure SKH-314</i>	6	780.00	<b><u>4,680.00</u></b>

(Total Amount in Words) Four Thousand Six Hundred Eighty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration

Authorized Official

Conforme: *Helynt 6-16-23*

### **IMM BRAKE CLUTCH & PARTS**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU

**RECEIVED**

Date: June 13 2023

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 12-102101-2023-06-0290  
Amount : ₱4680-