



# WORK ORDER

**DELIVERY DUE DATE:** 1/28/2022

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **GEMS CUTFLOWERS & PARTY NEEDS**  
Address : **M.H. Del Pilar St., Sto. Cristo, Tarlac City**  
TIN : **257-225-178-000 Non-VAT**  
Tel. No. : **(045) 982-8754**

Work Order No.: **2022-004**  
Date : **1/26/2022**  
JO No. : **2022-006**  
Date : **1/6/2022**  
Mode of Procurement: **Small Value**  
Mode of Payment: **n/15**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **Jan. 27-28, 2022** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: FRESH FLOWER ARRANGEMENT</b> , for the Baccalaureate Services, Limited face to face 33rd Online Commencement Exercises on Jan. 27-28, 2022 (tentative dates) @ TSU -Fresh Flowers Arrangement (colored) Malasian mums - main flower -2 Standee Flower -2 basket of flowers for Baccalaureate Services *****	18,000.00	<b><u>18,000.00</u></b>

COMMISSION ON BIDS, TSU  
**RECEIVED**  
By: *[Signature]* Date: **JAN 28 2022**

(Please read carefully at the back hereof)

Charge to:  
ROA No.: **02-101107-22-01-0088**  
CONFORME & RECEIVE COPY:

*[Signature]* 1/28/2022  
**GEMS CUTFLOWERS & PARTY NEEDS**  
Firm/Dealer/Supplier/Contractor

Bank Account Name:  
Bank Account Number:  
Bank Name:  
Bank Address:

**FUNDS AVAILABLE:**  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

**APPROVED:**  
*[Signature]*  
**DR. ARMEE N. ROSEL**  
VP, Research & Extension Services  
Authorized Official *[Signature]*

Form No.: TSU-PRO-SF 10

Revision No.: 01

*at noted 1/27/22*

Effectivity Date: March 01, 2017

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