



# WORK ORDER

**DELIVERY DUE DATE:** May 15, 2024

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0923-090-1291

Work Order No.: 2024-126  
Date : 05/14/2024  
JO No. : 2024-173  
Date : 05/08/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **May 15, 2024** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: TARPAULIN PRINTING SERVICES</b> TARPAULIN for Regional Administrative Tactical Inspection on May 15, 2024 at Lucinda Campus. -2 pcs Corps of Cadet and Corps and Staff (4.5Wx3.5L) -1 pc Flow of Communication (4.5Wx3L) -1 pc TSU Training Staff (1.5Wx1L) -1 pc Weekly Training Sched (1.5Wx1L) -2 pcs First Aid Medical Services (1.5Wx1L) -2 pcs RAATI Welcome Tarp (5Wx10L) -1 pc Inspection Team (3Wx6L) *****	3,256.00	<u>3,256.00</u>

(Please read carefully at the back hereof)

Charge to: 02-20049  
ROA No. : 2024-05-1539  
CONFORME & RECEIVE COPY :

**TEKOGRAFIX**  
Firm/Dealer/Supplier/Contractor  
Date: 5/15/24



FUNDS AVAILABLE:  
JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED:  
DR. ARNOLD E. VELASCO  
President  
Authorized Official