



# WORK ORDER

**DELIVERY DUE DATE:** 9/21/23

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **ELIZ'S GARMENTS**  
Address : 4247 - A Pascual Ave., Gate III San Sebastian,  
Tarlac City  
TIN : 177-228-554-000 VAT Reg.  
Tel. No. : 0920 - 902-9100

Work Order No.: 2023-168  
Date : 8/17/2023  
JO No. : 2023-171  
Date : 7/4/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: PRINTING T-SHIRT SERVICES</b> T-Shirt for Service Awards 2023 2pcs Polo Shirt - XS 6pcs Polo Shirt - S 16 pcs Polo Shirt - M 21 pcs Polo Shirt - L 8pcs Polo Shirt - XL 7pcs Polo Shirt - XXL 3pcs Polo Shirt - XXXL *****	18,270.00	<u>18,270.00</u>

(Please read carefully at the back hereof)

Charge to: 12-20644  
ROA No. : 1023-08-1938  
CONFORME & RECEIVE COPY :

8/22/23  
**ELIZ'S GARMENTS**  
Firm/Dealer/Supplier/Contractor

**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**  
DR. GRACIE N. ROSETE  
Vice President for Administration  
Authorized Official

